

CITY OF MANCHESTER

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

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HUMANRESOURCES@MANCHESTERNH.GOV



PARKING CONTROL OFFICER – PART TIME

(Announcement Number R-58-16)

Grade 10

Starting Pay: \$12.92 per hour

25 hours per week

THE JOB:

Enforces all parking laws and ordinances within the City of Manchester; performs directly related work as required. **This position requires weekends and a flexible schedule. Saturday shift from 10am-8pm and arena events are mandatory.**

MINIMUM

QUALIFICATIONS:

High School Graduate (or GED) and some experience in legal enforcement operations; or any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work. Valid NH driver's license is required.

NOTE: Offer of hire conditional on candidate's ability to perform essential job functions, with or without accommodation, as determined by passing a medical exam, including alcohol and drug tests and a thorough background check.

APPLICATION

PROCEDURES:

Candidates must complete a City of Manchester Employment Application available at City of Manchester website www.manchesternh.gov/jobs or in person at HR Dept. City Hall Annex. Submission of a resume is optional. Applications will not be accepted after the closing date.

OPENING DATE:

November 4, 2016

CLOSING DATE: Wednesday, December 7, 2016

OFFICE HOURS:

Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

The City of Manchester is an Equal Employment Opportunity Employer

*****PLEASE POST*****

THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST